

## ERP Vendor Selection Template

Use our free ERP Vendor Comparison Matrix Template to evaluate your top candidates by key criteria. Rate how well each vendor meets each criterion using a scale from 1-5, with 5 being the highest. Use the spaces within each grid for comments. At the bottom, calculate the total score for each vendor.

	Vendor 1					Vendor 2					Vendor 3				
<b>Business Requirement</b>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Notes:															
<b>Features</b>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Notes:															
<b>Cost</b>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Notes:															
<b>System Integration</b>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Notes:															
<b>Support</b>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Notes:															

<b>Training</b>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Notes:															
<b>Time to Implement</b>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Notes:															
<b>Vendor Expertise</b>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Notes:															
<b>Technology</b>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Notes:															
<b>Customization</b>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Notes:															
<b>Total Score</b>															