

COMPANY NAME:
CONTRACTOR NAME:
CONTRACTOR ADDRESS:

CONTRACTOR PHONE:
CONTRACTOR EMAIL ADDRESS:
CONTRACTOR LICENSE NUMBER:

Contract Change Order

Change Order Number:	
Number of Contract Being Amended:	
Client Name:	
Client Address:	
Client Phone Number:	
Client Email Address:	
Project Address:	

Statement Comparing the Proposed Change to the Original Agreement

[Be as specific as possible. Explain why the change is beyond the scope of the original agreement.]

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Itemized List of All Subcontractor Costs Resulting From the Change:

TOTAL COST OF THE CHANGE:

This Change Will Require Modifying the Original Project Schedule As Such:

[Be as specific as possible]

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Agreed to:

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[Contractor]
Date

.....

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[Client]
Date